



## **916 Education Foundation Scholarship Application Guide**

### **Items to be submitted:**

- Current Transcript* from home high school-- can be unofficial
- Screenshot of grades* from Northeast Metro 916
- Proof of a completed application to a post-secondary college or acceptance letter
- Letter of Recommendation from 916 Instructor- some instructors may choose to send these directly to the 916 Foundation Office.
- Student Personal Narrative/Essay - Topics to cover: Accomplishments/Goals, Character/Values, and Need

Students should exercise their best writing skills. At a minimum, there should be an opening, body, and closing paragraphs. You can use the worksheet [LINKED HERE](#) if you need help getting started.

Students could substitute a video of themselves covering the same topics instead of an essay.

- Application Form - only if mailing

### **Two methods to submit your scholarship application:**

1) Upload all requested information to the *Google Form* located at [www.916educationfoundation.org](http://www.916educationfoundation.org) under the 'Scholarship' heading. Deadline = end-of-day April 12, 2024.

**OR**

2) Mail their completed scholarship application and required information to:

916 Education Foundation  
2540 County Road F East  
White Bear Lake, MN 55110

Postmarked by no later than April 12, 2024

?Questions? contact 916 Foundation Board of Directors Erick Lehet 651-415-5534 or [elehet@916schools.org](mailto:elehet@916schools.org)